# Ask these questions

On a scale of 1 to 10, whereby 10 is "I totally agree" and 1 is "I totally disagree"

- It is easy for me to ask someone to do something
- I do not like to disagree with people
- I find it easy to voice my own opinion
- I do not like saying no
- When someone offers me something I find it easy to say yes immediately
- If I disagree with my boss at a meeting, I would not say so
- If I make a mistake, I am happy to admit it to others
- It is important to give valuable presents to business partners



## **Face**

- Concern for self = self-face
- Concern for others = other face
- Concern for self and others = mutual face

• We can lose face, save face, give face, restore face, honour face

Face is the image we like to have of ourselves

# Face by e-mail

Dear Mr Bond

I need your help. Can you please write a reference for me, this is very urgent. You can send it by email or I can come to your office this week.

Thanks and best regards

### **Good afternoon!**

I am really interested in your job offer, attached my cv. Best wishes

#### Dear Greg

I hope this e-mail finds you well ...

#### Dear Mr Bond

I am writing to inquire whether it might be possible to change our plans for our meeting next week. I appreciate that this may not be possible for you, and I am very sorry for any inconvenience I may be causing.

. . .

Thank you so much for your time, and once again, my apologies.

An alle ...

wir starten eine Umfrage für ein Projekt, bei dem wir Eure/Ihre Hilfe gebrauchen könnten. Es handelt sich um einige wenige Fragen.

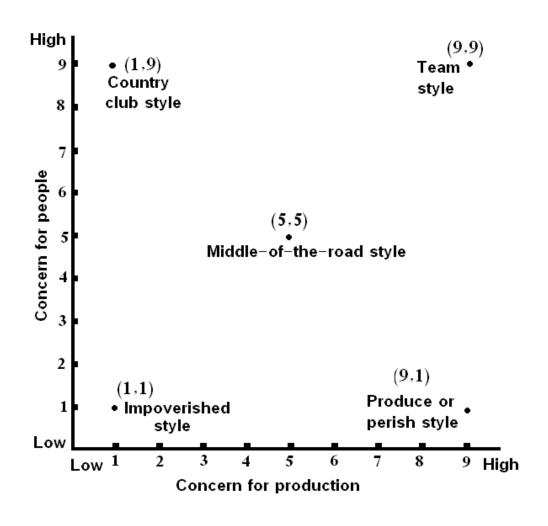
Hier der Link:

MfG

Vielen Dank! Und wir hoffen auf eine rege Beteiligung.

### **The Managerial Grid**

Robert Blake and Jane Mouton, (1964) The Managerial Grid: The Key to Leadership Excellence



#### **Thomas-Kilmann Conflict Mode instrument**

http://www.kilmanndiagnostics.com/overview-thomas-kilmann-conflict-mode-instrument-tki

Assertiveness ... cooperativeness

Five styles of conflict:

Forcing (assertive, uncooperative)

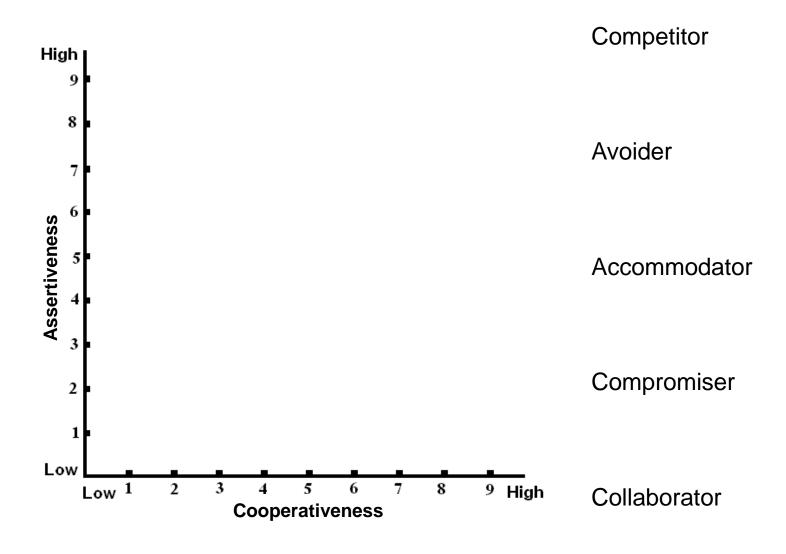
Avoiding (unassertive, uncooperative)

Accommodating (unassertive, cooperative)

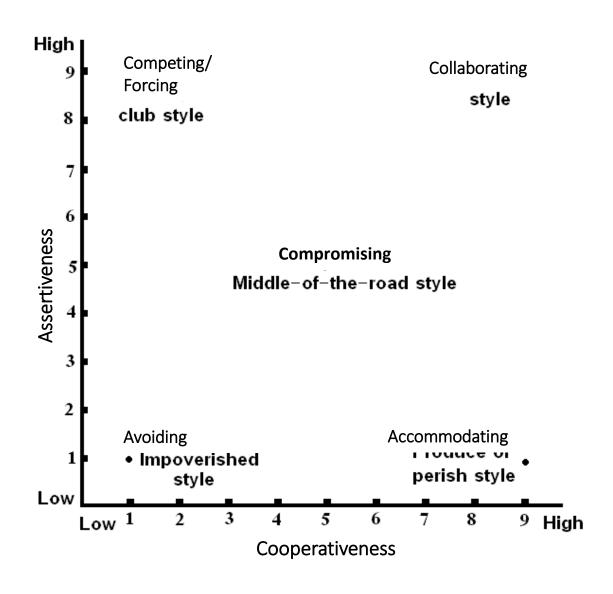
Compromising (intermediate assertiveness and cooperativeness)

Collaborating (assertive, cooperative)

### **Conflict Styles Grid**



#### The Conflict Styles Managerial Grid



## **Conflict Styles and Culture**

Are there cultural factors in how we deal with conflict?

Talk about your own experience ...

Can this relate to face – and levels of assertiveness and cooperation?

Can the five negotiation and conflict styles be related to culture?

# Literature

Brown, P., & Levinson, S. C., Universals in language usage: Politeness phenomena. In *Questions and politeness: Strategies in social interaction* (pp. 56–311). Cambridge University Press. 1978

Ting-Toomey, S., The Matrix of Face: An Updated Face-Negotiation Theory. In W.B. Gudykunst (Ed.), *Theorizing About Intercultural Communication* (pp. 71–92). Thousand Oaks, CA: Sage. 2005

http://www.kilmanndiagnostics.com/overview-thomas-kilmann-conflict-mode-instrument-tki